

South Elgin Parks & Recreation

Adopt-a-Park Program

Application

GROUP/ORGANIZATION

Name of Group/Organization

Date

Name of Group/Organization Coordinator

Mailing Address of Group/Organization Coordinator

()
Day Phone

()
Evening Phone

Email address: _____

Number of volunteers participating: _____

Park or sections of park you are interested in adopting (if known):

1. _____

2. _____

3. _____

Please check the category that your group/organization is interested in participating in:

LANDSCAPING

- Planting
- Weeding
- Mulching
- Edging
- Other

GENERAL MAINTENANCE

- Litter Removal
- Painting
- River Shore Cleanup
- Trail Maintenance
- Raking

Mail or drop off this application to:

Erin Upshaw, Recreation Supervisor
South Elgin Parks and Recreation
10 N. Water Street
South Elgin, IL 60177
847-622-0003

South Elgin Parks & Recreation

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Application Continued

INDIVIDUAL

By signing below, I acknowledge the potentially hazardous nature of the work and agree to the terms and conditions set by the Village of South Elgin.

I shall comply with the terms and conditions of the Village of South Elgin Adopt-a-Park Agreement. I shall assume all liability for and hold the Village of South Elgin and its officers, employees and agents harmless from any and all claims of action resulting from work in the program.

Name _____

Address _____

City _____ State _____ Zip _____

Telephone _____

Signature _____ Date _____

Email address: _____

Parent or Guardian's Signature (*if under 18 years old*) _____

South Elgin Parks & Recreation Adopt-a-Park Program

VILLAGE OF SOUTH ELGIN ADOPT-A-PARK AGREEMENT
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The Village of South Elgin (Village) and _____
(Group/Individual) recognize the need for litter free/quality maintained public areas, and are entering into this agreement in an effort to contribute toward maintaining litter-free spaces and quality maintained public areas.

By signing below, the Group/Individual agrees to the terms and conditions set by this entire agreement.

The Village has warned the Group/Individual about the potentially hazardous nature of the work to be undertaken and the group/individual and its volunteers and agents shall assume all responsibility for, and hold the Village (including its officials, employees and agents) harmless from any and all claims or actions resulting from the Groups/Individual volunteers' or agents' work in the program, except for the gross negligence of the Village (including its agents or employees).

Members of the Group/Individual are jointly and severally bound by the terms and conditions of this agreement.

The Village recognizes and approves the group/individual as the adopting Group/Individual for _____
(area), and the Group/Individual accepts the responsibility for maintaining this section for a period of time, a minimum of two park productive days.

beginning _____, _____

and ending _____, _____

Name of Group/Individual

Date

Coordinator/Individual Signature

Date

Village of South Elgin

Date

I/We, the undersigned, affirm that the above statements are true that I/we are authorized to sign this document; that I/we agree to the special conditions noted above, if any; that I/we am/are familiar with and agree to abide by the Ordinances of the Village of South Elgin.

Business/Organization Representative Signature

South Elgin Parks & Recreation

Adopt-a-Park Program

SAFETY RULES

- ◆ Group/Individual/Organization shall stay off all highway and any traffic areas.
- ◆ The Group/Individual/Organization shall not pick up large or hazardous items. These items shall be tagged and their location reported to the Parks and Recreation Department for pick-up.
- ◆ Groups/Individuals/Organizations must obtain supplies from the Parks and Recreation Department upon a request, one week prior to use date.
- ◆ Group//Individuals/Organization members should wear appropriate clothing. Gloves and clothes which cover the entire body should be worn when persons are working in areas where insects or other nuisances are present.
- ◆ Work shall not be performed on bridges, tunnels, overpasses, in rivers or streams or in areas which may present any type of hazard. Work shall be performed on park property only.
- ◆ Persons shall wear shoes of sufficient strength with strong soles.
- ◆ Volunteers shall remain alert when working in areas where snakes, poison ivy or stinging insects may be present
- ◆ Volunteers should notify the Village of the date, time and location of work to be done on Village property prior to the intended start of work.
- ◆ Each Group/Individual/Organization should have a telephone with them at all times.
- ◆ Group/Individual/organization shall not conduct activities during hazardous weather conditions.
- ◆ Maintain a first aid kit and an adequate supply of drinking water while members are working in the adopted park.
- ◆ The Village of South Elgin has the right to terminate an agreement if a group/organization does not meet the terms and conditions of the agreement.

RESPONSIBILITIES OF THE INDIVIDUAL/GROUP

Any Group/Individual/Organization participating in the Adopt-A-Park Program shall:

- ◆ Abide by the conditions and safety rules laws and regulations required by the South Elgin Parks and Recreation Department.
- ◆ Provide one adult supervisor for every five (5) youths when persons under age 18 are present in an adopted park.
- ◆ Perform landscaping or general maintenance for it adopted park for a minimum of one (1) year and two area clean ups
- ◆ Require the Group/Individual/Organization coordinator to provide prior notice whenever the group intends to perform work in its adopted park.
- ◆ Provide a telephone for the working group/Individual/organization.
- ◆ Prohibiting members from possessing, consuming, or being under the influence of alcohol or drugs while in the adopted park.
- ◆ Place litter in trash receptacles provided by the Village of South Elgin Parks and Recreation Department.
- ◆ Not subcontract or assign its duties or responsibilities to any other group or organization.

South Elgin Parks & Recreation Adopt-a-Park Program

<p>SOUTH ELGIN PARKS & RECREATION RESPONSIBILITIES AND CONDITIONS</p>

The sponsoring jurisdiction shall:

1. Determine the specific area that is adopted
 2. Post a sign acknowledging the group/individuals
 3. Supply the individual/group with trash bags, tools, equipment, gloves, etc. upon request (groups are encouraged to bring their own tools and supplies)
 4. Remove filled garbage receptacles, trash bags and any hazardous or large heavy items.
 5. The Village of South Elgin may establish other procedures and requirements for the administration of its Adopt-A-Park program.
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