

SOUTH ELGIN AND COUTYRSIDE FIRE PROTECTION DISTRICT  
A MUNICIPAL CORPORATION OFFICIAL RECORD

DATE: June 13, 2016

Opened the meeting with the Pledge of Allegiance

The regular monthly meeting for the South Elgin and Countryside Fire Protection District was called to order on June 13, 2016 at the South Elgin Fire Department, Station #22, 2055 McDonald Rd. South Elgin, IL Kane County, IL at 19:00 hours.

PRESENT: Mary Van Winkle, Rick Bohlman, Joe Cluchey, Jeff Theriault, Chief Sohn

ABSENT: Jeffrey Speyers

Minutes of the Trustee Meeting held on May 9<sup>th</sup>, 2016 were reviewed. Trustee Cluchey made a motion to approve the previous meeting minutes as written. Trustee Bohlman seconded, and the motion passed unanimously. Minutes of the Trustee Special Meeting held on May 25<sup>th</sup>, 2016 were reviewed. Trustee Bohlman made a motion to approve the previous meeting minutes as written. President Van Winkle seconded, and the motion passed unanimously. Closed Session Minutes from the May 25<sup>th</sup>, 2016 meeting were reviewed. Trustee Theriault made a motion to approve the Closed Session minutes from the May 25<sup>th</sup> meeting as written. Trustee Bohlman seconded, and the motion passed unanimously.

The Treasurer's Report at the end of May showed a balance of \$5,644,450.37 and the balance as of the meeting was \$5,472,967.49. There were accounts payable payments made of checks 13113 thru 13177, and payroll checks of 11126 thru 11145. Trustee Bohlman made a motion to accept the Treasurer's Report as presented. President Van Winkle seconded the motion, and the motion passed unanimously. For the May minutes a correction is needed for a transposed number for the Accounts Payable checks; was reported to be 13043-13130, corrected numbers are 13043-13103. Check #13112 that was written to Sherman Occupational Health in the amount of \$4,103.25 was ratified. Bills for the month of May were reviewed. A motion was made by Trustee Bohlman to pay the bills for June as presented in the amount of \$171,482.88, correct the transposed check number, and ratify check # 13112. Trustee Theriault seconded, and the motion passed unanimously.

PRESENTATIONS: Michael Rothecker has obtained his Advanced Technician FF and Vehicle Machinery Operations certificates. Ryan Payne has obtained his Rope Operations, Water Operations, and Vehicle Machinery Operations certificates. William Luchsinger has obtained his Fire Officer II Provisional certification. Good job guys!

President Report – Nothing at this time.

Attorney – Nothing at this time.

Chief Report – Com Ed will periodically shut down the power while working in the downtown area over the next few weeks; we should not be affected as we share a generator with the Village. During the road work on State Street a sewer line was drilled into causing some sewage backup in Station 21. The broken line out on the road was found during our process of trying to find where the problem was located.

The back driveway at Station 21 is unsafe and in dire need of work/replacement. Since we will not be moving anytime in the near future it was the board's direction to obtain bids for the necessary work. Captain Cox has written up a request to obtain bids for the proposed work necessary. We are waiting to hear back from all of the businesses involved to be able to make a final decision.

One of the firefighters has proposed a “no billing” policy for special circumstance ambulance transfers. The board last month discussed if it is truly possible to fairly determine whom to bill and whom to waive / reduce fees for ambulance transfers. Although the board feels badly for grieving families, we are the keepers of tax payer’s money, and reducing/waiving the fees may open the door for many other types of requests. It is thought that we can look into increasing our value of service, rather than waive/reduce fees.

We will be hosting another blood drive with Heartland Blood at Station 22 on June 20, from 13:30-18:00.

Chief Sohn handed out a district financial “snapshot” to the Trustees.

A/C Wascher worked with the board at the Special Meeting on May 25<sup>th</sup> to make the final cuts/ changes on the budget for the upcoming fiscal year. The chiefs thank the board for their valuable input.

Special Events Large Gathering Permit – The Trustees engaged in a discussion about updating our Special Events Large Gathering Permit. Trustee Cluchey had a few suggestions to add/change for the final draft. A/C Wascher and Inspector Carlson will continue to work on updating this permit and turning it into an ordinance. Our attorney will look it over before putting it up for approval in the near future.

The Board of Trustees held a discussion on some property realignment with Fox River FPD. Between Fox River & Countryside FPD and SECFPD there are some parcels of land that have been previously overlooked, mismarked, and/or recorded in error. Intragovernmental agreements have been drafted and letters have been sent to the affected residents.

#### NEW BUSINESS

Resolution 16-001 states the Prevailing Wage for Laborers, Mechanics and other workers on Public Works projects for Kane and DuPage Counties as determined by the State Department of Labor. A motion to adopt Resolution 16-001 as submitted was made by Trustee Cluchey and seconded by Trustee Bohlman. The motion passed unanimously.

Trustee Cluchey made the motion to maintain the board’s current slate; Mary Van Winkle - President, Rick Bohlman - Secretary, Jeff Speyers Treasurer, and Joe Cluchey & Jeff Theriault trustees. Trustee Theriault seconded, and the motion passed unanimously.

Open Meeting Act training is planned for the trustees on June 22, 2016 @ 17:30 at Station 22.

Tighe, Kress & Orr is asking us to sign a 3 year contract with a proposed \$3,100 dollar raise in cost. Trustee Cluchey made the motion to enter into an agreement with Tighe, Kress & Orr for a one year contract at the proposed price, or a three year contract with the option to dissolve the contract with written notice. Trustee Bohlman seconded and the motion passed unanimously.

Good of the District – Britta informs the board of a Fitbit Challenge if they are interested. Britta also reminded the board of the blanket sale.

Public Comment – Nothing at this time.

Trustee Bohlman made a motion to suspend the monthly meeting and moved to enter closed session to discuss compensation of non-union employees, and possible litigation. President Van Winkle seconded the motion, and the meeting adjourned to Closed Session @ 19:31.

Closed session for the South Elgin and Countryside Fire Protection District was called to order on June 13, 16 at the South Elgin Fire Department, Station #22, 2055 McDonald Rd. South Elgin, IL Kane County, IL at 19:36 hours.

A motion to close the Closed Session at 19:59 was made by Trustee Theriault and seconded by Trustee Bohlman, the motion passed unanimously.

The regular meeting reconvened at 19:59. PRESENT: Mary Van Winkle, President  
Rick Bohlman, Trustee  
Joe Cluchey, Trustee  
Jeff Theriault, Trustee

Trustee Cluchey made the motion to adjust the compensation for Fire Inspector Dave Carlson to \$56,200. He also added a sincere thank you to Dave for all that he does for SECFPD. Trustee Bohlman seconded and the motion passed unanimously.

There being no further business to come before the board on a motion duly made by Trustee Theriault and seconded by Trustee Bohlman, the meeting was adjourned at 20:01 hours after the motion passed unanimously.

Respectfully Submitted,  
Trustee Rick Bohlman