



**South Elgin Board of Fire and Police Commissioners
Regular Meeting Minutes
June 12, 2020**

1. Call to Order

On June 12, 2020 a meeting by the South Elgin Fire and Police Commissioners was called to order at 4:30 p.m. by **Chairman Foster** at Public Works Building, Training Room, 1000 Bowes Road, South Elgin, IL.

2. Roll Call

The following were present: **Chairman Tom Foster, Commissioner John Fialko and Secretary Mike Nohl.** Staff present was: **Chief Jerry Krawczyk and Recording Secretary Donna Babica.** Also present was **Reporter Frank Muisenga, The Examiner.**

3. Communication and Correspondence Review

A. Discussion of Minutes: The April 3, 2020 remote meeting minutes were presented for approval. **Chairman Foster** moved to approve the remote meeting minutes of April 3, 2020; seconded by **Commissioner Fialko.** No further discussion held. Voice vote was unanimous. Motion carried.

B. Election of Officers: Chairman Foster stated Chapter 1, Section 3 – *Officers of Board & Their Duties* stipulates that the Board shall annually, on the first meeting in May, elect a Chairman and Secretary. Due to the COVID-19 restrictions, a May meeting was not held. **Commissioner John Fialko** was happy with the way things are. Chairman Foster agreed to continue to serve as Chairman and Secretary Nohl agreed to continue to serve as Secretary. It was agreed to retain officer positions. **Commissioner Fialko** made a motion and seconded by **Secretary Nohl** to approve Tom Foster as Chairman and Mike Nohl as Secretary to the South Elgin Board of Fire and Police Commissioners. No further discussion. Voice vote was unanimous; motion carried.

C. Annual Review of Closed Session Minutes

Donna Babica stated additional closed meeting minutes that should not be released have been updated to current list. **Chairman Foster** made a motion that the closed meeting minutes and recordings identified (Attachment A) shall not be released as the need for confidentiality still exists; seconded by **Commissioner Fialko.** No further discussion held. Voice vote was unanimous; motion carried.

D. Annual Report

Donna Babica stated an Annual Report is submitted annually to the Village Board. **Chairman Foster** made a motion to ratify the 2019-2020 Annual Report (Attachment B) of the Board of Police and Fire Commissioners; seconded by **Commissioner Fialko.** No further discussion was held. Vote as follows:

Ayes: Nohl, Fialko, Foster (3)
Nays: None (0)
Absent: None (0)
Abstain: None (0)

Motion carried.

4. Public Comment

Reporter Frank Muisenga asked why closed sessions minutes would not be released. **Chairman Foster** stated that in closed sessions meetings, sensitive information on that particular candidate is reviewed and discussed. Due to the sensitive information, it is not released. **Reporter Frank Muisenga** asked if the Village Board sees



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the Annual Review. **Chairman Foster** stated yes; it is part of the year end. It provides an overview of what the Commission has done for that fiscal year. **Reporter Frank Muisenga** asked if we did a remote meeting in May. **Chairman Foster** stated no; there was no meeting in May.

5. Adjourn to Closed Session Pursuant to 5ILCS 120/2 (c)(1) Personnel; or 5ILCS 120/2 (c)(11) Litigation: **Chairman Foster** moved and seconded by **Secretary Nohl** to adjourn the Open Meeting and enter into Closed Session pursuant to 5ILCS 120/2(C)(1) personnel. Voice vote was unanimous. Motion carried. The Open Meeting was adjourned at 4:28 p.m.

6. Return to Open Session: **Chairman Foster** called the Open Meeting to Order at 4:45 p.m. The following were present: **Chairman Tom Foster, Commissioner John Fialko, and Secretary Mike Nohl.** Staff present was: **Chief Jerry Krawczyk and Recording Secretary Donna Babica.** Also present was **Reporter Frank Muisenga, The Examiner.**

7. New Business

A. Personnel – Remove from Final Eligibility List

Chairman Foster stated Candidate Edwin Rosario is being removed from the Final Eligibility List as he is currently with the Illinois State Police and has decided to not move forward with South Elgin. **Chairman Foster** made a motion; seconded by **Commissioner Fialko** to remove candidates, as presented, from the Final Eligibility Register. No further discussion held. **Voice vote was unanimous. Motion carried.**

B. Personnel – Candidate Jason Harden

The Board considered **Candidate Jason Harden** in closed session. Based on the conversation in Closed Session, **Chairman Foster** moved, seconded by **Secretary Nohl** to remove Jason Harden from the Police Officer Final Eligibility Register. No further discussion held. Voice vote was unanimous. Motion carried.

C. Personnel – Candidate William Mills

The Board considered **Candidate William Mills** in closed session. Based on the conversation in Closed Session, **Chairman Foster** moved, seconded by **Secretary Nohl** to remove William Mills from the Police Officer Final Eligibility Register. No further discussion held. Voice vote was unanimous. Motion carried.

D. Personnel – Candidate Justin DeLeon

The Board considered **Candidate Justin DeLeon** in closed session. Based on the conversation in Closed Session, **Chairman Foster** moved, seconded by **Secretary Nohl** to extend a Conditional Offer of Employment to Justin DeLeon from the Police Officer Final Eligibility Register contingent upon the passing of the psychological and medical examinations. No further discussion held. Voice vote was unanimous. Motion carried.



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8. Adjournment

Chairman Foster made a motion to adjourn the June 12, 2020, meeting of the South Elgin Board of Police and Fire Commissioners; seconded by **Commissioner Fialko**. Voice vote was unanimous. Motion carried. The meeting was adjourned at 4:47 p.m.

Respectfully submitted,

Approved:

A handwritten signature in black ink that reads "Donna Babica".

Donna Babica
Recording Secretary

A handwritten signature in black ink that reads "Thomas L. Foster".

Thomas Foster
Chairman

FIRE & POLICE COMMISSION

The minutes and recordings of the following closed session meetings are confidential and shall not be released as the need for confidentiality exists:

March 13, 2020	May 1, 2013 Personnel
February 28, 2020	February 18, 2013 Personnel
December 13, 2019	August 16, 2012
November 22, 2019	October 19, 2011 Personnel
October 18, 2019	June 15, 2011 Personnel
September 20, 2019	May 11, 2011 Personnel
August 23, 2019	April 13, 2011 Personnel
May 30, 2019	August 27, 2009
May 3, 2019	April 15, 2009
February 22, 2019	March 11, 2009
February 8, 2019	December 16, 2008
November 5, 2018	June 18, 2008
August 30, 2018	May 30, 2007
August 23, 2018	April 18, 2007
August 15, 2018	December 6, 2006
May 31, 2018	October 25, 2006
May 15, 2018	August 31, 2006
March 26, 2018 Personnel	August 24, 2006
August 30, 2017 Personnel	July 6, 2006 – Personnel
August 16, 2017 Personnel	May 5, 2006 - Personnel
July 14, 2017 Personnel	March 16, 2006
May 1, 2017 Personnel	February 17, 2006
March 9, 2017 Personnel	November 11, 2005 Personnel
February 21, 2017 Personnel	March 4, 2005
February 2, 2017 Personnel	April 15, 2005
December 21, 2016 Personnel	January 27, 2005
November 30, 2016 Personnel	December 9, 2004
November 9, 2016 Personnel	November 12, 2004
December 16, 2013 Personnel	September 30, 2004
October 28, 2013 Personnel	March 31, 2004
August 27, 2013 Personnel	March 4, 2004
July 1, 2013 Personnel	

**Fire & Police Commissioners Board
2019-2020 Annual Report**

The Board of Fire and Police Commissioners of the Village of South Elgin, Illinois derives its power and authority from an Act of the General assembly entitled, "Division 2.1 Board of Fire and Police Commissioners," of Chapter 24 of the Illinois Revised Statutes.

The Fire and Police Commissioners are made up of three residents of South Elgin appointed to the Board by the Village President. Members serving the Board in 2019-2020 were Thomas Foster, Chairman; Mike Nohl, Secretary; and John Fialko, Commissioner.

During Fiscal 2019-2020 the Board of Fire & Police Commissioners held ten meetings and authorized the hiring of five new police officers. The Commissioners completed the administration of a police officer recruitment examination and established the Police Officer Final Eligibility Register effective May 3, 2019 through May 2, 2021.

Submitted By:

Donna Babica
Administrative Specialist