

10 N. Water Street
847-742-5780
847-742-3253 Fax

Village of South Elgin
Department of Administration

Hours of Operation
Monday - Friday
8:30 am - 5:00 pm

www.southelgin.com

RAFFLE LICENSE APPLICATION

SECTION A: ORGANIZATION INFORMATION

Organization: _____ Phone: _____

Street Address: _____ Email: _____

Raffle Manager: _____ Member of Organization? Yes No

Street Address: _____ Email: _____

Phone: _____

Is the Organization a bona fide non-profit? Yes No

SECTION B: RAFFLE INFORMATION

Date Chance Distribution (Sales) Begin: _____ Raffle Date: _____

Location of Raffle: _____
(Location within the Village where winners will be determined)

Cost per Chance: \$ _____ Retail Value of Top Prize: \$ _____

Aggregate Retail Value of All Prizes: \$ _____ Number of Raffles to be conducted: _____

The Raffle Manager shall provide a fidelity bond in the sum of the aggregate retail value of prizes. The bond shall be in favor of the organization conditioned upon the raffle manger's honesty in the performance of his duties. Bond shall provide that notice shall be given in writing not less than 30 days prior to its cancellation period. If the aggregate retail values of prizes exceed \$15,000, bond shall be a corporate surety.

Fidelity Bond (attached)

Bond Waiver (attached)

Bond Amount \$ _____

Raffle limits:

- Aggregate retail value of all prizes or merchandise shall not exceed \$50,000
- Maximum value of a single raffle shall not exceed \$50,000
- Maximum price charged for each raffle chance shall not exceed \$100
- Maximum number of days chances may be sold shall not exceed 180
- License shall not be valid for more than 210 days

SECTION C: ACKNOWLEDGEMENT AND SIGNATURE

We do hereby certify that (organization) _____ is a bona fide non-profit (religious, charitable, labor, fraternal, educational, veterans or other not-for-profit”) organization which has been in existence for at least five years with a bona fide membership engaged in carrying out organizational objectives and we have received, understand and will adhere to application provisions of Chapter 112.60-112.67 of the Village of South Elgin Code of Ordinances.

We further attest that no person who has been convicted of a felony or who is or has been a professional gambler or gambling promoter or who is not otherwise of good moral character: (1) has a proprietary, equitable or credit interest in the Organization; (2) is active in the Organization; (3) is employed by the Organization; (4) is an officer, director or employee, whether compensated or not; or (5) will participate in the management or operation of the raffle.

President of Organization

Secretary of Organization

Raffle Manager

Subscribed and sworn before me this _____ day of _____, 2_____.

Notary Public

Based on the information provided on this application, I hereby grant the applicant organization permission to hold a raffle as outlined above.

Margaret M. Gray, Village Clerk

Date: _____

Within 30 days of the raffle, the organization shall report the following information to the Village of South Elgin:

- Gross receipts generated by conducting the raffle;
- An itemized list of all operating expenses which have been deducted from the gross receipts;
- Net proceeds from the conducting the raffle;
- An itemized list of the distribution of the net proceeds; and
- A list of prize winners.