

Village of South Elgin
Community Development Department

10 N. Water Street
847-741-3894
847-741-3959 FAX

Monday – Friday
8:30 a.m. – 5:00 p.m.
www.southelgin.com

WATER HEATER PERMIT APPLICATION

PROPERTY INFORMATION

Address: _____ **South Elgin, IL 60177**

PROPERTY OWNER INFORMATION

Name: _____

Address: _____

Email: _____

Phone: (____) _____ - _____ Fax: (____) _____ - _____ Cell: (____) _____ - _____

CONTRACTOR INFORMATION (If applicable)

Contractor Type: _____

Business Name: _____ Contact Person: _____

Address: _____

Email: _____

Phone: (____) _____ - _____ Fax: (____) _____ - _____ Cell: (____) _____ - _____

OTHER CONTACT INFORMATION (If applicable)

Contact Type: _____

Business Name: _____ Contact Person: _____

Email: _____

Phone: (____) _____ - _____ Fax: (____) _____ - _____ Cell: (____) _____ - _____

ADDITIONAL INFORMATION

Estimated Value of Work: _____ Applicant (check): Property Owner Contractor Tenant
 Other: _____

I have read & understand the attached fact sheet. Initial: _____ Date: _____

In consideration of this application and attached forms being made a part thereof and the issuance of permit, I will conform to the regulations set forth in the Village of South Elgin Codes and Ordinances. I also agree that all work performed under said permit will be in accordance with the approved plans, specifications and plat diagram which may accompany this application, except for such changes as may be necessary and authorized or required by the Village of South Elgin. No work shall be conducted until a permit is issued and obtained. I will submit this work to the required inspections, before work is covered up, and prohibit the occupancy of any space until a Certificate of Occupancy or Letter of Completion has been obtained from the Community Development Department. The applicant has furnished the information contained herein.

Applicant Signature: _____ Date: _____

Applicant Name & Title (please print): _____

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For Office Use Only

Submittal Checklist: Application Complete Submittal Worksheet License Registration Letter of Intent

Permit #: _____ Date Received: _____ Received By: _____ PIN: _____

WATER HEATER PERMIT WORKSHEET

DESCRIPTION

Existing Water Heater: Tank Tankless

Proposed Water Heater: Tank Tankless

Description of Work: _____

SUBMITTAL CHECKLIST

- If someone other than the owner/occupant is installing the water heater, the installer must submit a copy of their Illinois State Plumbing License.
 - If someone other than the owner/occupant is installing the water heater, the installer must submit a copy of their Plumbing Contractor Registration.
 - If someone other than the owner/occupant is installing the water heater, the installer must submit a letter of intent.
 - If a change is being made to the type of water heater, provide detailed installation plans including proposed fuel sources, exhaust systems and combustion air.
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Village of South Elgin
Water Heater Permit Fact Sheet



MINIMUM REQUIREMENTS:

1. A permit is required to remove the existing water heater and install a new water heater. *R105*
2. Installation of water heaters must follow the current IL State Plumbing codes.
3. The installer is responsible for following manufacturer's specifications.

Requirements listed are general requirements only; additional code requirements may apply to your project. Covenants are regulated by your Homeowners Association; covenants are not enforced by the Village.

PERMIT FEE:

1. \$50, which includes the required inspection. Payable when permit is issued.
2. \$75 fee, if a reinspection becomes necessary.

INSPECTION REQUIREMENTS:

1. A final plumbing inspection is required upon completion of work.
2. If a change is being made to the type of water heater, an additional inspection is required.

Failure to schedule an inspection will result in penalties.

SUBMITTAL REQUIREMENTS:

1. Complete, sign and date the permit application.
2. If someone other than the owner/occupant is installing the water heater, the installer must submit a copy of their Illinois State Plumbing License.
3. If someone other than the owner/occupant is installing the water heater, the installer must submit a copy of their Plumbing Contractor Registration.
4. If someone other than the owner/occupant is installing the water heater, the installer must submit a letter of intent.
5. If a change is being made to the type of water heater, provide detailed installation plans included proposed fuel sources, exhaust systems and combustion air.

Permit applications **will not** be processed without complete information. The Community Development Department does not require submittal of social security numbers. Black out social security numbers on any documents prior to submittal.

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